



Allegany  
Franciscan  
Ministries

A Member of Trinity Health

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# New Grant Portal Experience & Getting To Know Your Allegany Team

May 22, 2025

## An Affirmation of Hope

Hope, fragile, luminous & buoyant, fill us now,  
bring your gifts of optimism, faith & positivity,  
grow strong within us, today and every day,  
increase our connections with those around us,  
balance our moods with a lightness of being,  
and touch all those we meet, with blessings.

Hope, fragile, luminous & buoyant, fill us now,  
humble and expand our hearts, with openness,  
making us compassionate, relaxed and kind,  
aware of the many blessings we have each day,  
making us better, more human, people.

Hope is a gift that passes through us, to others.

Abby Willowroot

## Opening Reflection



# Webinar Agenda & Housekeeping

- Allegany Team – brief introductions
- New Grant Portal Experience (**launching July 1<sup>st</sup>**):  
Apply Page & Applicant Dashboard - Navigation with live demo
- Q & A

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- Audio muted/cameras off
  - Submit questions in the Q & A box
  - Use chat only for tech assistance or general comments
  - Recording link, slide deck & portal resources will be shared




# Meet Your Allegany Team

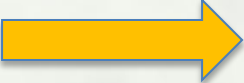
# Applying for Grant

[www.afmfl.org](http://www.afmfl.org)

(727) 507-9668    general@afmfl.org    Newsletter Sign Up

WHO WE ARE ▾    WHAT WE DO ▾    WHAT'S NEW ▾    APPLY FOR GRANT

 **Allegany Franciscan Ministries**  
A Member of Trinity Health

 **APPLY FOR GRANT**

STEP 1



## Grant Portal Information

Applications must be accessed and completed through our online grant portal. Returning and new applicants and active grant partners can access the grant portal here.

Contact Carla Batts at [cbatts@afmfl.org](mailto:cbatts@afmfl.org) for questions about Grant Portal

**VIEW PORTAL FAQS & INSTRUCTIONS**

**ACCESS GRANT PORTAL**

STEP 2



# Logon Page

STEP 3  
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**Allegany Franciscan Ministries**  
A Member of Trinity Health

Logon

Email Address\*

Password\*

[Forgot your Password?](#)

**Welcome to Allegany Franciscan Ministries' online grant portal!**

Google Chrome is the preferred internet browser. Click [here](#) to install Google Chrome on your desktop.

**Is your contact information up to date?** Each time you log in and before starting an application, please review both your organization and user contact records to verify ALL information is accurate. Use the pencil icon next to the "Applicant" and/or "Organization" section(s) from your Applicant Dashboard to make changes. Contact Carla Batts at [cbatts@afmfl.org](mailto:cbatts@afmfl.org) or 727-507-9668 if you need assistance or have questions.

Once logged in, you will either:

- Land on Apply Page if no history in our portal
- OR
- Land on your Applicant Dashboard if prior history in our portal

# Applying for Grant – New Apply Page

**SANDBOX** APPLY ORGANIZATION HISTORY

ROLE (APPLICANT) Carla Batts

## ABC Organization

**If you have been provided with an invitation access code, you must enter it in the top right box and click "Enter" to begin the correct grant application.**

The open grant opportunities visible on this page

[See More](#)

### FY26 Tau Grant Application

You can find the grant overview [here](#).

Open

### FY26 Climate Justice & Care for Creation Grant Application

[Instructions for Full Application](#)

Open

# Manage Your Requests – New Applicant Dashboard

The dashboard is titled "ABC Organization" and is divided into several sections:

- Left Sidebar:** Contains navigation links for "SEE OPPORTUNITIES", "ASSIGNED TO YOU (2)", and "UPCOMING (1)". Under "ASSIGNED TO YOU (2)", there are two items: "Tau Grant Report 1" (Past Due 05/01/2025) with a "Continue" button, and "Grant Agreement" (Due 06/23/2025) with a "Start" button. A yellow arrow points to the "Grant Agreement" section.
- Top Right:** Shows the user's role as "APPLICANT" and their name "Carla Batts". A search bar is also present.
- Main Content Area:** Displays a grid of application cards categorized by status:
  - Action Needed (2):** Indicated by a yellow arrow, this category contains two cards:
    - "FY25 Tau Grant Application" (Project Healthiness) with a "Past Due 05/01/2025" status and "2 Documents".
    - "Carla Test" (XYZ Project) with "Grant Agreement" (Due 06/23/2025) and "Grant Report 1" (Due 04/30/2026) and "1 Document".
  - No Action (2):** Indicated by a green arrow, this category contains two cards:
    - "FY25 ACOR Grant Application" (Living Well) with "Application" status and "Submitted 05/21/2025".
    - "FY26 Climate Justice & Care for Creation Grant" (Healthy Kids & Families) with "Climate Justice & Care for Creation Grant Report 1" (Approved 01/31/2025) and "4 Documents".
  - Completed (1):** Indicated by a blue arrow, this category contains one card: "Example Fall Grant Process" (Example Project) with "Denied 05/21/2025" status and "1 Document".
  - Historical (3):** This category contains two cards:
    - "FY26 Tau Grant Application" (ABC Kids Program) with "Abandoned 05/21/2025" status and "1 Document".
    - "FY24 St. Clare Grant Application" (ABC Project) with "Closed 04/30/2024" status and "7 Documents".

# Q & A

# Reference Resources

Written Tutorials:

[Apply For Grant – New Apply Page](#)

[Manage Your Requests – New Applicant Dashboard](#)

Webinar recording will also be shared as an additional resource

Have more questions or need help in the portal? Contact Me



Carla Batts

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[cbatts@afmfl.org](mailto:cbatts@afmfl.org)

(727) 507-9668

# Upcoming Webinar – We hope you'll join us!

Topic: Allegany Franciscan Ministries' Grant Opportunities

- \* FY26 Grant Opportunities - grant staff leads will clarify grant purposes and programs

When? Early to mid-July (Exact Date TBD)

Stay tuned and be on lookout for our webinar announcement!

Thank You!