

Allegany Franciscan Ministries
Major Grants

CLARIFICATION and EXAMPLES REGARDING REQUEST AMOUNTS

Please refer to the examples on this page before completing a *Letter of Intent (LOI)* for a Major Grant. The examples shown below should help to provide a clear understanding about our guidelines and the maximum grant amount you can request.

General Operating grants range from \$10,000 - \$100,000. A request may be submitted for a total amount of up to \$100,000, and not more than 25% of the organization’s annual operating budget.

Programmatic Support grants range from \$50,000 - \$200,000. Do not ask for the “top of the range” simply because that is the amount available; your proposed budget should demonstrate the need for the funds requested. Consider the scope and design of the project you are planning, what its total costs are, and what other resources you may have.

For either grant type (General Operating or Programmatic), you may apply to have the total amount paid over one or two years, and you may divide that amount in a way that makes sense for your organization or project.

Grants are typically paid in installments, prior to expenses being incurred; once approved, we will work with you to determine the best payment schedule.

Examples

Annual Operating Budget	Maximum request – General Operating	Payment option EXAMPLES – General Operating (These are examples; you may have a different combination.)
\$300,000	\$75,000 (25% of annual budget)	1 year, \$75,000 2 years, \$32,500 each year 2 years, \$20,000 1 st year, \$55,000 2 nd year 2 years, \$50,000 1 st year, \$25,000 2 nd year
\$450,000	\$100,000 (25% of budget is \$112,500, but maximum request is \$100,000)	1 year, \$100,000 2 years, \$50,000 each year 2 years, \$20,000 1 st year, \$80,000 2 nd year 2 years, \$75,000 1 st year, \$25,000 2 nd year
\$6,000,000	\$100,000 (25% of budget is \$1.5 million, but maximum request is \$100,000)	1 year, \$100,000 2 years, \$50,000 each year 2 years, \$20,000 1 st year, \$80,000 2 nd year 2 years, \$75,000 1 st year, \$25,000 2 nd year

Annual Operating Budget	Maximum request – Programmatic	Payment option EXAMPLES – Programmatic (These are examples; you may have a different combination.)
Any size*	\$200,000	1 year, \$200,000 2 years, \$100,000 each year 2 years, \$50,000 1 st year, \$150,000 2 nd year 2 years, \$125,000 1 st year, \$75,000 2 nd year